



JOB DESCRIPTION

Job Title : Assistant Restaurant Manager
Immediate Supervisor : Restaurant Manager
Job Code : JD-OP02

We are currently operating several Hooters restaurants in Thailand with plans to open several more throughout Asia (Thailand, Singapore, Taiwan, Philippines, Hong Kong, Cambodia, Indonesia, Malaysia and Vietnam).

As we are rapidly expanding the Hooters brand in Asia, we are looking for strong candidates that are ready for an exciting challenge and a great career development opportunity.

GENERAL DUTIES:

- Assist the Restaurant Manager in achieving operational objectives
- Provide superior customer service & operate the restaurant to assure the highest possible level of guest satisfaction to maintain the Hooters brand standards.

QUALIFICATIONS:

- A minimum of 5 years management experience in Food & Beverage
- Excellent organizational, communicational & prioritization skills
- Excellent English speaking skills
- Make difficult decisions and the confidence to stick by your decisions
- Strong knowledge of computer software (MS Excel, Word & Micros POS)

RESPONSIBILITIES:

- Ensure restaurant meet service and sales, along with supervising and directing staff in daily work activities.
- Assist the Restaurant Manager with proper training of new staff and making work schedules.
- Maintain proper inventories, ensures compliance with cash control procedures, and completes related accounting and administrative reports.
- Maintain ambiance by controlling lighting, music, service & entertainment (Hooters Dance)
- Help control restaurant financial objectives by controlling F&B costs, scheduling expenditures, analyzing stock variances & initiating corrective actions.
- Assist the Restaurant Manager in accomplishing human resources objectives by recruiting, coaching, disciplining, monitoring within the community.